



School District of Manawa

Building & Grounds COMMITTEE MEETING

Manawa School District Office - Board Room
800 Beech Street, Manawa WI
(920)596-2525

Wednesday, December 13, 2023
5:15 P.M.

Board of Education Committee Members:
Griffin (C), Jepson, & Riske

❖ **CALL TO ORDER**

❖ **PLEDGE OF ALLEGIANCE**

❖ **ROLL CALL - Verification of Quorum**

➤ *B.O.E. Members Present:*

❖ **COMPLIANCE WITH OPEN MEETING LAW NOTIFICATION** [*§19.84(2) Wis. Stats.*]

❖ **AGENDA**

1. Building & Grounds Maintenance Updates
 - a. Kitchen Hood / Exhaust Roof Leak Update
 - b. Fire Safety Inspection Updates (3 total documents)
 - i. MES Fire Inspection Report
 - ii. MMS/LWHS Fire Inspection Report
 - iii. MMS/LWHS Systems Inspection Report
 - c. MS/HS Gym Hoop Repairs/Inspection (4 total documents)
 - i. Informational Memo
 - ii. Invoice for Hoop Winch/Cable Repairs
 - iii. Inspection Summary
 - iv. Inspection Results
 - v. Inspection Repairs Proposal
2. Scoreboard Project - MS/HS Gym
 - a. Informational Memo and Installation Proposal
- regarding the Donation of 2 scoreboard by the Manawa Athletic Booster Club
 - i. Memo Scoreboard Replacement
 - ii. Quote for Installation of new scoreboards
3. Storage Shed Discussion
 - a. Memo for Review

* Any person with a qualifying disability under the Americans with Disabilities Act that requires the meeting or material to be in accessible format, please contact the District Administrator to request reasonable accommodation. The meeting room is wheelchair accessible. This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public hearing. There may be a time for public comment during the meeting as indicated in the agenda.

**Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodations including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting.



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*Manawa School District Office - Board Room
800 Beech Street, Manawa WI
(920)596-2525*

4. Building Usage Plan Discussion
 - a. Building Usage Form for Reference
5. Capital Improvements List - Updates / Discussion
 - a. Review of multiple quotes linked in the Document
6. Bus Contract Negotiations Update, if available

❖ FUTURE MEETING AGENDA ITEMS

- Schedule January Meeting Date

❖ ADJOURN

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**Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodations including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting.



5525 Clem's Way, Suite A
Stevens Point, WI 54482
main 715.997.3500 | fax 920.921.8632
jfhahern.com

Fire Equipment Inspection Annual

Inspection Information

Work Order: 1691736
Agreement: 20717
Inspection Start Date: 12/05/2023
Customer PO:

Inspection Location

Manawa Elementary School
800 Beech Street
Manawa, WI 54949-8664
CID: 7208 LOC ID: 003

Contact Information

Diane --
Phone: (920) 596-2525

Inspection Contractor

J. F. Ahern Co. / Ahern Fire Protection
5525A Clem's Way
Stevens Point, WI 54482-9666
AhernService@jfhahern.com

Inspection Technician Info

Technician: Jay Vande Wattering
Technician License:
Inspection Type: Annual
Codes: NFPA 10-2013, NFPA 101 (Chapter 7)-2012, NFPA 1962-2013
Inspection End Date: 12/05/2023

Equipment Summary

Fire Extinguisher	Total	20
	Passed	20
	Failed	0

Deficiency Details

No Deficiencies Found

TECHNICIAN COMMENTS:

None

Inspection Contractor:



J. F. Ahern Co. / Ahern Fire Protection

5525A Clem's Way

Stevens Point, WI 54482-9666

CLARIFICATIONS:

Any comments or findings in this inspection report are not in any way to be considered a fire protection engineering review.

Building Owner or Authorized Representative		Technician	
Signature:		Signature:	
Name:	Diane --	Name:	Jay Vande Wetering
		License #:	
Customer Signature Date:	12/05/2023	Inspection End Date:	12/05/2023

This inspection report is expressly subject to the terms and conditions of sale located at [J. F. Ahern Co. Terms and Conditions](#) which are incorporated by reference as if fully set forth herein. By accepting this inspection report you are deemed to have read, understood and accepted the electronic terms and conditions of sale.

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Equipment Details

Fire Extinguishers											
Barcode	System ID	Equip ID	Mfg	Type	Size	UM	Agent	Mfr Date	Service Date	Hydro Date	Location in Building
512145		FSE680	Amerex	Stored Pressure	10	lb	ABC	01/01/2002	2020-01-01	2014-01-01	1 - HOME EC RM 124
AF-17080		FSE710	Sentry	Stored Pressure	5	lb	ABC	01/01/2014	2021-01-01	2015-01-01	1 - RM 104 HALL
AF-202647		FSE830	Sentry	Stored Pressure	10	lb	ABC	01/01/2014	2020-01-01	2014-01-01	2 - MECH RM
AF-263150		FSE740	Sentry	Stored Pressure	10	lb	ABC	01/01/2013	2019-01-01	2013-01-01	2 - MECH RM
AF-450278		FSE640	Sentry	Stored Pressure	10	lb	ABC	01/01/2013	2019-01-01	2013-01-01	1 - GYM HALL 130
AF-499299		FSE650	Ansul	Stored Pressure	2.5	Gallons	Class K	01/01/2011	N/A	N/A	1 - KITCHEN
AF-501411		FSE820	Sentry	Stored Pressure	10	lb	ABC	01/01/2012	2018-01-01	2012-01-01	1 - RM 108
AF-504774		FSE780	Sentry	Stored Pressure	5	lb	ABC	01/01/2019	2019-01-01	2019-01-01	1 - RM 112 HALL
AF-770978		FSE730	Sentry	Stored Pressure	5	lb	ABC	01/01/2014	2020-01-01	2014-01-01	1 - RM 131 HALL
AF-782158		FSE760	Sentry	Stored Pressure	5	lb	ABC	01/01/2020	2020-01-01	2020-01-01	1 - RM 129 HALL
AF-782159		FSE670	Sentry	Stored Pressure	5	lb	ABC	01/01/2020	2020-01-01	2020-01-01	1 - SHIPPING E WALL
AF-782160		FSE690	Sentry	Stored Pressure	5	lb	ABC	01/01/2020	2020-01-01	2020-01-01	1 - RM 121 HALL
AF-782161		FSE800	Sentry	Stored Pressure	5	lb	ABC	01/01/2020	2020-01-01	2020-01-01	1 - RM 116
AF-782162		FSE720	Sentry	Stored Pressure	5	lb	ABC	01/01/2020	2020-01-01	2020-01-01	1 - RM 101 HALL
AF-782163		FSE700	Sentry	Stored Pressure	5	lb	ABC	01/01/2020	2020-01-01	2020-01-01	1 - RM 112 HALL
AF-782164		FSE790	Sentry	Stored Pressure	5	lb	ABC	01/01/2020	2020-01-01	2020-01-01	1 - RM 116 HALL
AF-782165		FSE770	Sentry	Stored Pressure	5	lb	ABC	01/01/2020	2020-01-01	2020-01-01	1 - RM 126 HALL
AF-782166		FSE750	Sentry	Stored Pressure	5	lb	ABC	01/01/2020	2020-01-01	2020-01-01	1 - RM 127 HALL
AF-782167		FSE660	Sentry	Stored Pressure	5	lb	ABC	01/01/2020	2020-01-01	2020-01-01	1 - KITCHEN
AF-782168		FSE810	Sentry	Stored Pressure	5	lb	ABC	01/01/2020	2020-01-01	2020-01-01	1 - RM 108 HALL



5525 Clem's Way, Suite A
Stevens Point, WI 54482
main 715.997.3500 | fax 920.921.8632
jfahern.com

Fire Equipment Inspection Annual

Inspection Information

Work Order: 1691635
Agreement: 20700
Inspection Start Date: 12/05/2023
Customer PO:

Inspection Location

Little Wolf Jr/Sr High School
515 East 4th Street
Manawa, WI 54949-9230
CID: 7208 LOC ID: 002

Contact Information

Dan
Phone: (920) 596-5310

Inspection Contractor

J. F. Ahern Co. / Ahern Fire Protection
5525A Clem's Way
Stevens Point, WI 54482-9666
AhernService@jfahern.com

Inspection Technician Info

Technician: Jay Vande Wattering
Technician License:
Inspection Type: Annual
Codes: NFPA 10-2013, NFPA 101 (Chapter 7)-2012, NFPA 1962-2013
Inspection End Date: 12/05/2023

Equipment Summary

Fire Extinguisher	Total	51
	Passed	51
	Failed	0

Deficiency Details

No Deficiencies Found

TECHNICIAN COMMENTS:

None

Inspection Contractor:



J. F. Ahern Co. / Ahern Fire Protection

5525A Clem's Way

Stevens Point, WI 54482-9666

CLARIFICATIONS:

Any comments or findings in this inspection report are not in any way to be considered a fire protection engineering review.

Building Owner or Authorized Representative		Technician	
Signature:		Signature:	
Name:	Dan	Name:	Jay Vande Wetering
		License #:	
Customer Signature Date:	12/05/2023	Inspection End Date:	12/05/2023

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Equipment Details

Fire Extinguishers											
Barcode	System ID	Equip ID	Mfg	Type	Size	UM	Agent	Mfr Date	Service Date	Hydro Date	Location in Building
101206		101206	Sentry	Stored Pressure	10	lb	ABC	01/01/2019	2019-01-01	2019-01-01	FITNESS CENTER STORAGE
767953		FSE60	Sentry	Stored Pressure	5	lb	ABC	01/01/2006	2018-01-01	2012-01-01	GYM
782153		782153	Sentry	Stored Pressure	10	lb	ABC	01/01/2019	2019-01-01	2019-01-01	OFFICE HALLWAY
782154		782154	Sentry	Stored Pressure	10	lb	ABC	01/01/2019	2019-01-01	2019-01-01	ENTRANCE H23 HALLWAY
782155		782155	Sentry	Stored Pressure	10	lb	ABC	01/01/2019	2019-01-01	2019-01-01	FITNESS CENTER BASEMENT
782156		782156	Sentry	Stored Pressure	10	lb	ABC	01/01/2019	2019-01-01	2019-01-01	FITNESS CENTER
782157		782157	Sentry	Stored Pressure	10	lb	ABC	01/01/2019	2019-01-01	2019-01-01	FRONT ENTRANCE
782169		782169	Sentry	Stored Pressure	10	lb	ABC	01/01/2019	2019-01-01	2019-01-01	ROOM 1035 HALL
782170		782170	Badger	Stored Pressure	10	lb	ABC	01/01/2020	2020-01-01	2020-01-01	ROOM 1048
782177		782177	Sentry	Stored Pressure	10	lb	ABC	01/01/2019	2019-01-01	2019-01-01	HALL RM M2002
AF-114113		FSE20	Sentry	Stored Pressure	5	lb	ABC	01/01/2019	2019-01-01	2019-01-01	MAIN ENTRANCE
AF-143026		FSE170	Badger	Stored Pressure	5	lb	ABC	01/01/2005	2022-01-01	2016-01-01	RM 1035
AF-172047		FSE70	Sentry	Stored Pressure	5	lb	ABC	01/01/2006	2018-01-01	2018-01-01	GYM
AF-213665		FSE120	Sentry	Stored Pressure	5	lb	ABC	01/01/2009	2021-01-01	2021-01-01	ROOM 1054
AF-221179		FSE290	Amerex	Stored Pressure	5	lb	ABC	01/01/2003	2022-01-01	2016-01-01	KITCHEN
AF-251913		FSE200	Sentry	Stored Pressure	5	lb	ABC	01/01/2017	2023-01-01	2017-01-01	RM 1050 Hall
AF-259168		FSE90	Badger	Stored Pressure	5	lb	ABC	01/01/2010	2022-01-01	2022-01-01	basement wrestling room
AF-264484		FSE440	Sentry	Stored Pressure	5	lb	ABC	01/01/2002	2020-01-01	2014-01-01	Room 1027 Hall
AF-347279		FSE190	Amerex	Stored Pressure	5	lb	ABC	01/01/1998	2022-01-01	2016-01-01	RM 1052 Hall
AF-353513		FSE410	Sentry	Stored Pressure	5	lb	ABC	01/01/2012	2018-01-01	2018-01-01	basement gym
AF-359114		FSE140	Sentry	Stored Pressure	5	lb	ABC	01/01/2019	2022-12-02	2016-12-02	Room 1049
AF-370598		FSE30	Sentry	Stored Pressure	5	lb	ABC	01/01/2012	2018-01-01	2012-01-01	RM 1038
AF-434804		FSE430	Sentry	Stored Pressure	5	lb	ABC	01/01/2005	2020-01-01	2014-01-01	RM 1061 HALL
AF-436682		FSE340	Sentry	Stored Pressure	5	lb	ABC	01/01/2004	2021-01-01	2015-01-01	RM 1065 HALL
AF-450626		FSE130	Sentry	Stored Pressure	5	lb	ABC	01/01/2015	2021-01-01	2015-01-01	Room 1054
AF-454080		FSE250	Sentry	Stored Pressure	5	lb	ABC	01/01/2015	2021-01-01	2015-01-01	CAFETERIA
AF-456121		FSE260	Sentry	Stored Pressure	5	lb	ABC	01/01/2015	2021-01-01	2015-12-02	KITCHEN
AF-470787		FSE210	Badger	Stored Pressure	5	lb	ABC	01/01/1998	2022-01-01	2016-01-01	RM 1042 Hall
AF-471983		FSE110	Sentry	Stored Pressure	5	lb	ABC	01/01/2015	2021-01-01	2015-01-01	ROOM 1054
AF-471984		FSE310	Sentry	Stored Pressure	5	lb	ABC	01/01/2015	2021-01-01	2015-01-01	FOOD STORAGE
AF-497397		FSE460	Sentry	Stored Pressure	5	lb	ABC	01/01/2007	2019-01-01	2013-01-01	RM 1056 HALL
AF-500724		FSE40	Ansul	Stored Pressure	2.5	Gallons	Class K	01/01/2003	N/A	N/A	KITCHEN

Fire Extinguishers

Barcode	System ID	Equip ID	Mfg	Type	Size	UM	Agent	Mfr Date	Service Date	Hydro Date	Location in Building
AF-571740		FSE220	Sentry	Stored Pressure	5	lb	ABC	01/01/2017	2023-01-01	2017-01-01	RM 1040 HALL
AF-695746		AF-653810	Amerex	Stored Pressure	5	lb	ABC	03/01/2016	2022-01-01	2016-01-01	ROOM 1056
AF-702472		FSE300	Sentry	Stored Pressure	5	lb	ABC	01/01/1998	2022-01-01	2016-01-01	CAFETERIA
AF-702921		AF-656654	Sentry	Stored Pressure	5	lb	ABC	01/01/1987	2022-01-01	2016-01-01	RM 1035 STORAGE
AF-718719		FSE330	Sentry	Stored Pressure	5	lb	ABC	01/01/2002	2020-01-01	2014-01-01	RM 1072 HALL
AF-721997		FSE50	Sentry	Stored Pressure	5	lb	ABC	01/01/2017	2023-01-01	2017-01-01	GYM
AF-722000		FSE180	Sentry	Stored Pressure	5	lb	ABC	01/01/2017	2023-01-01	2017-01-01	basement storage b0019
AF-782152		FSE350	Sentry	Stored Pressure	10	lb	ABC	01/01/2019	2019-01-01	2019-01-01	RM 1066
AF-782176		FSE160	Sentry	Stored Pressure	5	lb	ABC	01/01/2014	2020-01-01	2014-01-01	Room 1049
AF-823506		FSE280	Sentry	Stored Pressure	5	lb	ABC	01/01/2021	2021-01-01	2021-01-01	STAGE
AF-823507		FSE390	Sentry	Stored Pressure	5	lb	ABC	01/01/2021	2021-01-01	2021-01-01	ROOM 1039
AF-823508		FSE230	Sentry	Stored Pressure	5	lb	ABC	01/01/2021	2021-01-01	2021-01-01	RM 1038 Hall
AF-823509		FSE490	Sentry	Stored Pressure	5	lb	ABC	01/01/2021	2021-01-01	2021-01-01	ART RM 1055
AF-823510		FSE320	Sentry	Stored Pressure	5	lb	ABC	01/01/2021	2021-01-01	2021-01-01	RM 1063 HALL
AF-837945		FSE400	Sentry	Stored Pressure	5	lb	ABC	01/01/2006	2021-01-01	2015-01-01	RM 1041 Maintenance
AF-837946		FSE450	Sentry	Stored Pressure	5	lb	ABC	01/01/2009	2021-01-01	2015-01-01	basement laundry room
AF-891514		FSE470	Amerex	Stored Pressure	5	lb	ABC	01/01/2007	2022-01-01	2022-01-01	Room 1033 Hall
AF-892297		FSE80	Badger	Stored Pressure	5	lb	ABC	01/01/2009	2022-01-01	2016-01-01	basement gym
AF-927614		FSE100	Sentry	Stored Pressure	5	lb	ABC	01/01/2016	2023-01-01	2017-01-01	LOCKER ROOM BASEMENT



5525 Clem's Way, Suite A
Stevens Point, WI 54482
main 715.997.3500 | fax 920.921.8632
jfahern.com

Pre-Engineered Inspection Semi-Annual

Inspection Information

Work Order: 1691368
Agreement: 53531
Inspection Start Date: 12/05/2023
Customer PO:

Inspection Location

Little Wolf Jr/Sr High School
515 East 4th Street
Manawa, WI 54949-9230
CID: 7208 LOC ID: 002

Contact Information

Jeff
Phone: (920) 596-2525

Inspection Contractor

J. F. Ahern Co. / Ahern Fire Protection
5525A Clem's Way
Stevens Point, WI 54482-9666
AhernService@jfahern.com

Inspection Technician Info

Technician: Jay Vande Wattering
Technician License:
Inspection Type: Semi-Annual
Codes: NFPA 17-2013, NFPA 17A-2013, NFPA 96-2014
Inspection End Date: 12/05/2023

Equipment Summary

PE Appliance Config (1-6)	Total	1
	Passed	1
	Failed	0

PE Chem Sys Detection	Total	1
	Passed	1
	Failed	0

PE Chem Sys Pull Station	Total	1
	Passed	1
	Failed	0

PE Wet Chem Control Unit	Total	1
	Passed	1
	Failed	0

PE Wet Chem System Cylinder	Total	1
	Passed	1
	Failed	0

Deficiency Details

No Deficiencies Found

TECHNICIAN COMMENTS:

None

Inspection Contractor:



J. F. Ahern Co. / Ahern Fire Protection

5525A Clem's Way

Stevens Point, WI 54482-9666

CLARIFICATIONS:

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Building Owner or Authorized Representative		Technician	
Signature:		Signature:	
Name:	Jeff	Name:	Jay Vande Wattering
		License #:	
Customer Signature Date:	12/05/2023	Inspection End Date:	12/05/2023

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Equipment Details

Bldg/Owner Questions PE	PE001 - Bldg/Owner Questions PE		
	Qty: 1	Eq ID:	PE001

Question	Result
All systems free from actuation of devices, alarms, or fires since the last inspection?	Yes
Were all systems left in operational condition, actuating devices reset and in place, and pictures taken?	Yes

PE Appliance Config (1-6)	PE002 - PE - Wet Chem System		
	Qty: 1	Eq ID:	PE008

Location In Building	
Question	Result
Number of appliances covered by system?	1
Appliance Type - Position 1	Range
Appliance Size - Position 1 (Length x Width)	24x18
Nozzle Qty - Appliance 1	4
Nozzle Type - Appliance 1	Other

PE Chem Sys Detection	PE002 - PE - Wet Chem System		
	Qty: 1	Eq ID:	PE003

Location In Building	
Question	Result
Detection line operates properly and is free from obstructions?	Yes
Proper number and placement of detectors/links?	Yes
Replaced links with proper temperature rating?	Yes
Detection line reset with proper tensioning?	Yes

PE Chem Sys General Questions	PE002 - PE - Wet Chem System		
	Qty: 1	Eq ID:	PE004

Location In Building	
Question	Result
System Type?	Wet System
Class K portable extinguisher(s) available, properly serviced and placard installed?	N/A
Fan warning sign installed on hood?	Yes
System meets Standard UL300 requirements?	Yes
Proper clearances of fryer(s) to flame(s)?	N/A
Hazard appears unchanged since last visit?	Yes
Is agent distribution piping unobstructed?	Yes
All visible piping secured and appear in good condition?	Yes
Tamper Seals intact since last visit?	Yes
System operation explained to personnel if present and inspection tag hung?	Yes
Test adapters/links, keeper pins, etc. removed and system rearmed / returned to service?	Yes
Mfg. limitations for flow points/extinguishing agent requirement not exceeded?	Yes
Nozzles inspected and found to be clear of visible obstructions?	Yes
Correct nozzle(s) properly positioned over appliance(s) or work area(s), ducts, and plenums?	Yes
All visible current system hood penetrations properly sealed?	Yes
Nozzle Caps and Seals installed or replaced as required?	Yes

PE Chem Sys Pull Station	PE002 - PE - Wet Chem System	
	Qty: 1	Eq ID: PE005
Location In Building		
Question	Result	
Remote manual release located in path of egress?	Yes	
Remote manual release height 42-48"?	Yes	
Remote manual release operates properly and is free from obstructions?	Yes	

PE Wet Chem Control Unit	PE002 - PE - Wet Chem System	
	Qty: 1	Eq ID: PE006
Location In Building KITCHEN		
Question	Result	
System sends signal to building alarm upon activation?	N/A	
Control head(s) cylinder releasing device(s) operate properly?	Yes	
Mechanical/Electrical gas shut off valve exists?	N/A	
All electrical devices shut down upon system activation?	Yes	
Electric reset relay installed and working properly?	N/A	
All gas fed appliances shut down upon system activation?	N/A	
Pilot light(s) relit - gas appliances "on"?	N/A	
Make up air shuts down upon system operation?	Yes	
Micro switch/relay(s) reset - electrical appliances "on"?	Yes	
Control head/cylinder releasing device reset?	Yes	

PE Wet Chem System Cylinder	PE002 - PE - Wet Chem System	
	Qty: 1	Eq ID: PE007
Location In Building		
Question	Result	
Gauge is in proper range on all stored pressure cylinders?	Yes	
Pilot/Actuation cartridge(s) installed/replaced at proper interval?	N/A	
Cartridge weighed and/or inspected?	N/A	
Date last 12 year hydrostatic test was performed on the cylinder?	2020-01-01	
Date of manufacture or last 12 year hydrostatic test was performed on the cartridge?	N/A	
Date last 12 year hydrostatic test was performed on the cartridge?	N/A - Cartridge replaced annually.	
Date of last regulator flow test (use mfr date if regulator is < 12 years old)?	N/A	
Date of last regulator flow test (use mfr date if regulator is < 12 years old)?	N/A - Stored pressure cylinder.	
Date of last hose hydrostatic test (use mfr date if hose is < 12 years old)?	2020-01-01	



School District of Manawa

Students Choosing to Excel, Realizing Their Strengths

Board Meeting Date: December 19, 2023

Subject: MS/HS Gym Inspection

Prepared by: Lance Litchfield

I. Overall Content/Purpose:

The Purpose of this memo is to inform the B.O.E. of an Gymnasium inspection that was conducted by Chippewa Valley Sporting Goods regarding the safety and operation of all basketball hoop systems.

II. Point of Emphasis / Key Communication(s):

- The inspection was conducted while Chippewa Valley Sporting Goods was on property to assess and fix damage to the winch system on the West end Main Basketball Hoop.
- The winch and cables were replaced on the damaged unit. Cost of \$2,585.

- Based on the inspection, there are several recommendations that should be addressed to enhance safety and operability of the 6 Basketball Hoops in the Gym.
- It is recommended to install the following safety straps on all hoops to ensure safety. The system does not require straps due to the age, but this is also the primary reason for the straps to be added.
Cost = \$980 per strap (x6)
- Please see the attached documents for details on items to consider. Estimate for all work \$10,310
 - Winch (2 hoops) and Cable (3 hoops) Replacements
 - Padding Replacement (1 hoop)
 - Operation Panel (line of site concerns)
 - Straps (6 hoops)

III. Contact for More Information:

Name: __Lance Litchfield or Ryan Peterson__

Chippewa Valley Sporting Goods

1315 South Hastings Way
Eau Claire, WI 54701



Invoice

Date	Invoice #
12/6/2023	271906

Phone 715-836-6840 Fax 715-836-6848
HTTP://WWW.CV-SPORTS.COM

Bill To
School Dist. of Manawa* 800 Beach Street Manawa, WI 54949

Ship To
School Dist. of Manawa 800 Beach Street Manawa, WI 54949

P.O. Number	Terms	Due Date
Lance Litchfield	Net 30	1/5/2024

Quantity	Item Code	Description	Price Each	Discount	Amount
8.5	School Sales	Gym Inspection Labor/Travel	110.00		935.00
1	School Sales	3/4 H.P. Electric Winch	1,580.00		1,580.00
40	School Sales	1/4" Steel Cable	1.75		70.00

<p>When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. For inquiries, please call 715-836-6840.</p> <p>When we use information from your check to make an electronic fund transfer, funds may be withdrawn from your account as soon as the same day you make your payment, and you will not receive your check back from your financial institution.</p>	Subtotal	\$2,585.00
	Sales Tax (0.0%)	\$0.00
	Total	\$2,585.00
	Payments/Credits	\$0.00
	Balance Due	\$2,585.00

GYMNASIUM INSPECTION REPORT

The following page should be copied and shared with the facility manager

Inspection Date: 11/28/2023

Project/School Name: Manawa High School

Inspection Company: Chippewa Valley Sporting Goods
1315 South Hastings Way
Eau Claire, WI 54701
877-444-9409
www.cv-sports.com

CVSG Certified Inspector Name: Keith Schretenthaler

Summary of Inspected Equipment, Include any replaced, repaired, damaged, or worn parts:

The one glaring item is the lack of safety straps on all of the systems. Due to the age of the systems, they are not required to have them included, but also because of the age of the systems, they should have safety straps.

The location of the key switches without direct view of the systems is troubling. All systems should have a direct line of site to the operator. I have included a bid for a keypad controller that enables the user to operate up to 6 systems at once.

I installed a new electric winch on the west main court system along with new steel cable. That system does have a bend in the support pipe, but the only fix is replacing the pipe or entire system. The backboard padding is damaged and should be replaced.

The limit switches are broken on both the east main court and north-east systems. I don't have and I doubt anyone has access to a replacement limit switch. The proper fix is replacement of the winches to match the other 4 Lynrus winches.

The cable on the south-east winch has jumped the edge at some point in the past and damaged the cable. Replacement of the cable is recommended.

Please attach the checklist of each equipment inspected

BASKETBALL BACKSTOP INSPECTION CHECKLIST

Enter "S" for satisfactory, or "R" for replace

INSPECT ALL ITEMS FOR EACH BACKSTOP

WINCH/LIMIT SWITCH SETTING

West main	SW	NW	East main	SE	NE	#7	#8	#9	#10	#11	#12
Replaced	S	Set Limit	Replace	S	Replace, limit broken						

HOISTING CABLE

West main	SW	NW	East main	SE	NE	#7	#8	#9	#10	#11	#12
Replaced	S	S	S	Replace	S						

PULLEYS

West main	SW	NW	East main	SE	NE	#7	#8	#9	#10	#11	#12
S	S	S	S	S	S						

TELESCOPING/SLIDING BRACES

West main	SW	NW	East main	SE	NE	#7	#8	#9	#10	#11	#12
Bent frame	S	Bent Frame	S	S	S						

FOLDING BRACE HINGE

West main	SW	NW	East main	Se	NE	#7	#8	#9	#10	#11	#12
S	S	S	S	S	S						

STRUCTURAL FITTINGS

West main	SW	NW	East main	SE	NE	#7	#8	#9	#10	#11	#12
S	S	S	S	S	S						

STRUCTURE

West main	SW	NW	East main	SE	NE	#7	#8	#9	#10	#11	#12
S	S	S	S	S	S						

BACKSTOP ACCESSORIES/PADDING

West main	SW	NW	East main	SE	NE	#7	#8	#9	#10	#11	#12
Replace pad	S	S	S	S	S						

SAFETY STRAPS

West main	SW	NW	East main	SE	NE	#7	#8	#9	#10	#11	#12
Needed	Needed	Needed	Needed	Needed	Needed						

GOAL AND BACKBOARD HARDWARE/GOAL HEIGHT

West main	SW	NW	East main	SE	NE	#7	#8	#9	#10	#11	#12
S	S	S	S	S	S						

MAST

West main	SW	NW	East main	SE	NE	#7	#8	#9	#10	#11	#12
S	S	S	S	S	S						

MAST AND BRACE HANGERS

West main	SW	NW	East main	SE	NE	#7	#8	#9	#10	#11	#12
S	S	S	S	S	S						

ELECTRICAL SYSTEMS

West main	SW	NW	East main	SE	NE	#7	#8	#9	#10	#11	#12
Keyswitches should have direct view of each unit during operation											

Salesman: Keith Schretenthaler

keith.schretenthaler@cv-sports.com



Invoice No.	
Invoice Date	
P.O. Number	Bid 112923-4
Ship To	Manawa School District
Title	Lance Litchfield
Address	515 E. 4th St
City & State	Manawa, WI 54949

Date	11/30/2023
Cust.	Manawa School District
Name	
Address	515 E. 4th St
City State	Manawa, WI 54949

Ordered From:

Purchase Order Number:

Quantity	Unit	SKU		Price	Per:	Total:
8	hr		Installation labor	\$ 110.00		\$ 880.00
			(estimated with drive time and install time)			
2	ea	BA973LR	3/4 H.P. Electric Winch	\$ 1,580.00		\$ 3,160.00
3	set	1/4"	Steel 1/4" cable	\$ 70.00		\$ 210.00
1	ea	BA68U-SC	Backboard padding Scarlet	\$ 180.00		\$ 180.00
6	ea	BA950LR	Aut-O-Loc Safety Straps	\$ 980.00		\$ 5,880.00
Total:						\$ 10,310.00
Transportation:						
Picked Up By:	Packer	Date:	Shipped	Count	Tax:	
					Invoiced Total:	\$ 10,310.00

Salesman: Keith Schretenthaler

keith.schretenthaler@cv-sports.com



Invoice No.	
Invoice Date	
P.O. Number	Bid 112923-5
Ship To	Manawa School District
Title	Lance Litchfield
Address	515 E. 4th St
City & State	Manawa, WI 54949

Date	11/30/2023
Cust.	Manawa School District
Name	
Address	515 E. 4th St
City State	Manawa, WI 54949

Ordered From:			
Purchase Order Number:			

<u>Quantity</u>	<u>Unit</u>	<u>SKU</u>		<u>Price</u>	<u>Per:</u>	<u>Total:</u>
1	set	92555100	Powr-Touch 2.5 Key Pad w/Custom Legend	\$ 1,220.00		\$ 1,220.00
1	ea	12555200	Powr-Touch 2.5 Electronic Relay Panel Installation not included Electrician must install	\$ 2,475.00		\$ 2,475.00
1	ea		Shipping	\$ 55.00		\$ 55.00
Total:						\$ 3,750.00
Transportation:						

Picked Up By:	Packer	Date:	Shipped	Count	Tax:	
					Invoiced Total:	\$ 3,750.00



School District of Manawa

Students Choosing to Excel, Realizing Their Strengths

Board Meeting Date: December 19, 2023

Subject: SDM Scoreboard Donation / Replacement

Prepared by: Lance Litchfield

I. Overall Content/Purpose:

The Purpose of this memo is to inform the B.O.E. about the donation of 2 scoreboards to replace the existing scoreboard in the MS/HS Gymnasium.

II. Point of Emphasis / Key Communication(s):

- The Manawa Athletic Booster Club voted to donate new scoreboards to the MS/HS Gymnasium.
- The value of the new scoreboards is \$15,500.
- The new scoreboards will modernize our technology with complete wireless connectivity.
- The District will cover the cost of installation at the cost of \$1950.00
 - See attachment for installation proposal.

III. Contact for More Information:

Name: Lance Litchfield

PROPOSAL NUMBER 25451 DATED 12-07-23

MASTER ELECTRICAL SERVICES LLC – FOR ALL YOUR ELECTRICAL NEEDS!

PROPOSAL SUBMITTED TO:

WORK TO BE PERFORMED AT:

NAME: School District of Manawa
Attn: Lance – Athletic Director
ADDRESS: 800 Beech Street
Manawa, WI 54949

LOCATION: High School

EMAIL: litchfield@manawaschools.org

PHONE NO.:

We hereby propose to furnish the materials and perform the labor necessary to wire the following;

- Take down (2) existing scoreboards and replace with (2) new wireless scoreboards approximately the same size. Measurements provided by Lance.
- Will be using the High School lift and a second lift supplied by Master Electric that is included in price.

Thank you for the opportunity to serve you!

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of:

One thousand nine hundred fifty and 00/100 Dollars **(\$ 1,950.00)**

Any alteration or deviation from above specification involving extra costs will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents, or delays beyond our controls. This proposal may be withdrawn by MES if not accepted within 5 days. Acceptance of this proposal provides a Personal Guaranty on behalf of the Acceptor and the above-named Company principals who he/she represents.

Due to the current volatility of the commodity markets (steel, copper, aluminum, brass, plastics, oil, etc.), we are not able to hold firm prices on materials or products for release any further out than factories or suppliers will guarantee. **PRICE IS GOOD AT TIME AND DATE OF ESTIMATE ONLY. If this proposal is open beyond (30) days, contact us to establish revised pricing.**

All materials shall remain the property of Master Electrical Services until paid in full. Customer will be responsible for any and all costs of collection, including, but not limited to, reasonable attorney’s fees and filing fees for court actions.

The information and data contained is provided to you as an instrument of service, and intended for use and reference relative only to the specific project they describe. The information may not be copied, modified or released to a third party without the direct written permission of M.E.S. By acceptance of this information, you agree to this confidentiality clause.

Percentage of completion payments respectfully submitted: MASTER ELECTRICAL SERVICES LLC.
A 1.5% Service Charge will be added to all balances over 30 days.

Per: 
Dave Mackowiak (sls)

ACCEPTANCE OF PROPOSAL

The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified above.

Signature _____

Date _____

Master Electrical Services LLC
1913 Mill Street, New London, Wisconsin 54961
(920) 982-6467 FAX (920) 982-6484
General e-mail: general@master-electric.net



School District of Manawa

Students Choosing to Excel, Realizing Their Strengths

Board Meeting Date: December 19, 2023

Subject: SDM Athletics Storage Shed and possible Request For Proposal

Prepared by: Lance Litchfield

I. Overall Content/Purpose:

The Purpose of this memo is to inform the B.O.E. about the need for additional outdoor storage to be utilized by the School District for the purpose of storing athletic and physical education department equipment.

II. Point of Emphasis / Key Communication(s):

Athletic and facilities storage space at the MS/HS there is a need for a storage shed off of the track. Currently football and track share a small storage space above the concessions stand and in the H8 storage closet. There is not enough space to store everything the school owns currently. In H8 we have all football sled pads, tackling dummies, tackle wheels, sideline tarps, track covers, and the high jump pit. Pole Vault pads are currently stored off campus at Manawa Estates in locker 45 due to no room for all the pads at the school. Above the concession stand we store all the hurdles, and football game equipment. The space is not big enough to store the high jump pads or newly acquired pole vault pads. Hurdles are brought down one by one through the small entrance of the storage door. In order to run a full track meet you need 88 hurdles.

New Storage options would be used to store pole vault equipment, high jump equipment, hurdles, as well as other track equipment, and football practice/game equipment. The football game equipment can go on a cart that is wheeled in and out for easy access. This would help elevate the pile of equipment stored in front of circuit breakers in the storage next to the concession stand.

If an RFP is generated, it will be based on the following Criteria:

Approximately 30'x50' or 1500 square feet.

Concrete slab

12' walls (Height could be adjusted based on design for additional storage)

2 - Overhead Doors: 1- 12'x10' o.h. door and 1- 10'x10' o.h. door

1 - 3' service door.

The exterior will be steel panels with 2' eave overhang and 1' gable overhang.

Full electrical connection must be included.

Location:

West end of the Stadium

III. Contact for More Information:

Name: __Lance Litchfield or Ryan Peterson__



School District of Manawa

Students Choosing to Excel, Realizing Their Strengths

Request Use of School District Facilities Form

This document serves as a request to utilize the School District of Manawa Facilities. The completed application must be submitted to School/District Administration in a timely manner that allows for processing and consideration of the request.

The undersigned, being authorized representative of _____,

and on its behalf requests the use of _____ School.

Location / Rooms requested: _____

Reason/Purpose for request: _____

Additional details of request (equipment, supplies, technology, etc.): _____

Date(s) of request: _____ Time(s) of request: _____

Contact/ Name of person making request: _____

Contact Phone #: _____ Contact Email: _____

Contact Address (for Billing Purposes): _____

Type of organization making request (nonprofit, for profit, etc.): _____

The undersigned further acknowledges that they have read the rules and regulations of the School District of Manawa with respect to the use of the buildings and grounds, a copy of which is hereto attached, and hereby agrees that the above organization will abide by and comply with such rules and regulations.

It is mutually understood and agreed that the aforesaid use is permitted as a public service and, in consideration of granting permission for use of the facilities above referred to by the School District of Manawa, the above organization hereby agrees to indemnify/hold harmless the School District of Manawa Board of Education, its component members, employees, and agents from all costs, expenses, and claims therefore resulting directly or indirectly from or caused by accidents or incidents occurring on said school grounds or in said school building while used by this organization or for this purpose(s) on said date(s).

The undersigned for and on behalf of the above-mentioned organization, makes the following request for services or arrangement to pay the amount(s) indicated to the School District of Manawa.

Signature of Applicant making REQUEST

Date

PLEASE PRINT AND RETURN REQUEST TO BUILDING SECRETARY.

CHECK BELOW THE APPLICABLE SERVICES / ARRANGEMENTS REQUIRED:

- Rental Charge (amount specified by approving administrator) \$ _____.
- The building school secretary has been contracted regarding availability.
- No rental charge or minimum custodial fee during regular custodial hours (specified by approving administrator).
- A minimum custodial fee of four hours will be charged beyond regular custodial working hours.
- Under provisions of school board policy this fee will cover use of single microphone and restricted stage lighting. Technical assistance will be required for the lighting system at the rate of \$10 per hour.
- Any concession sales must be approved in advance by administration.
- A request for use of SDM Food Service Kitchens must be approved by Administration (in consultation with the Food Service Department). If requested and when available, a member of the food service department may be available to support the event/activity, at the applicant's expense (hourly rate or pay).
- Applicant is meeting the requirement of providing a certificate of insurance for attachment to the original of this form which names the School District of Manawa as additional insured for the date(s) of the event.
- The organization/applicant has no liability insurance. A written request for a waiver of the requirement to supply a certificate of insurance is attached.

Permission granted by: (Signature of building administrator/Title)

Date:

The Administrator (or designee) that is processing and making a decision on the REQUEST will communicate the terms of the agreement and a final decision to the applicant regarding their request to utilize School District of Manawa facilities. If fees apply, all required fees will be shared at this time and collected prior to facility use.

Waiver of Requirement for a Certificate of Insurance

On behalf of _____

I am requesting a waiver for liability insurance for the School District of Manawa.

During the time period of _____ our organization will be using the _____.

I/we do not have liability insurance and are requesting permission to waive this requirement. I/we indemnify the School District of Manawa Board of Education and its employees from any costs and claims resulting from accidents or incidents occurring during the use of the district facility.

Organization Representative

Date